



VICTORIOUS KIDSS EDUCARES PVT LTD®

Survey No. 53, 54 & 58, Hissa
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Minutes of the Meeting

PTA Meeting

Academic Year 2025-2026

Saturday, 8th November 2025

Scheduled Time: 08:00 A.M.

Meeting Started: 08:05 A.M.

Meeting Ended: 09:40 A.M.

Venue: Victorious Kidss Educares
(Conference Room)

Participating Members

Vice President and Head of School	Mrs. Saarada Ghosh
Primary School Principal	-
Secondary School Principal	Mr. Reneesh Matthew
EYFP Head	Mrs. Saakshi Suryavanshi
PYP Coordinator (Nur - PYP 1)	Mrs. Desiree Dhami
PYP Coordinator (PYP 2-5)	Mrs. Leena Tripathi
PYP Curriculum Coordinator	Mrs. Venicia Reneesh
MYP Coordinator	Mrs. Usha Sreekumar
MYP Coordinator	Mrs. Pooja Tank
DP Coordinator	Mrs. Dr. Selvakumari Sankaranarayanan
Asst. DP Coordinator	Ms. Aishwarya Jadhav
PTA Teacher Secretary	Mrs. Venicia Reneesh and Mrs. Karen Kuri
PTA Vice President	Mrs. Dr. Aditi Shah
PTA Parent Secretary	Mrs. Sneha Rao

1. Message by Sir Dr. Robbin Ghosh

Ms. **Venicia**, the PTA Teacher Secretary, warmly welcomed all members and commenced the meeting by sharing **Sir Dr. Robbin Ghosh's inspiring message** on "*The Power of Silence.*"

Sir emphasized that true learning and reflection often emerge in moments of stillness. He encouraged parents and educators alike to nurture an environment where children learn to pause, think, and listen — allowing their inner voice to guide them toward



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mindfulness, compassion, and clarity. His message beautifully reminded everyone that silence is not emptiness, but rather a powerful space for growth, understanding, and creativity.

2. Events and Achievements

The **Programme Coordinators** were then invited to present the key highlights, events, and accomplishments from their respective programmes across the Early Years and Primary sections.

Early Years Foundation Programme (EYFP)

Presented by: Ms. Saakshi

Ms. Saakshi shared the joyful and experiential journey of the Early Years learners through the following events and milestones:

- **Grandparents' Day Celebration:**
A heartwarming event that bridged the generational gap and created cherished memories. Grandparents actively participated in fun games, music, and storytelling sessions with their grandchildren, celebrating the beauty of family bonds and shared learning moments.
- **Fruit and Flower Carnival:**
A lively experiential market setup was created within the school premises where children explored a *miniature market*. They bought fruits and flowers using *play money*, learning basic numeracy skills, social interaction, and the concept of exchange — all through meaningful play.
- **Joyful Exploration:**
The EYFP students engaged in hands-on learning experiences across different domains — from sensory play to early science and art explorations. Ms. Saakshi shared glimpses of these explorations, reflecting how curiosity, inquiry, and play drive the Early Years learning process.



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Primary Years Programme (PYP)

Presented by: Ms. Desiree and Ms. Leena

The PYP Coordinators, Ms. Desiree and Ms. Leena, shared an overview of the significant events and achievements that reflected the vibrancy and inquiry-driven nature of the Primary Years Programme.

- **Giggle Strokes:**

As part of our school's Dabble initiative, students explored creativity through colours that are entirely *non-toxic and edible*. This art experience encouraged sensory exploration, creativity, and joy, truly bringing learning to life.

- **PYP 1 Book Launch:**

During their end-of-unit celebration, PYP 1 students proudly launched their booklet — a compilation of their research on "*Homes Around the World.*" The project integrated art, literacy, and social studies, showcasing their understanding of diverse cultures and living environments.

- **Curiosity Approach:**

Ms. Desiree highlighted that both EYFP and PYP teams are collaboratively working toward accrediting the school under *The Curiosity Approach*, which aligns with our philosophy of fostering creativity, wonder, and independent thinking in early education.

- **PYP Literacy Week:**

A weeklong celebration of reading, writing, and expression. The event featured **visiting authors**, a **Scholastic Book Fair**, and a series of engaging literacy-based activities. Students immersed themselves in stories, discussions, and performances that inspired a love for literature.

- **Indus Literacy Fest:**

Several PYP students represented the school at the *Indus International School's Online Literary Fest* and achieved outstanding results — **five students won prizes** for their creative writing and oratory skills, bringing pride to the school community.

- **PYP 5 Overnight Trip to Wai:**

As part of their unit on *Health and Wellness*, the PYP 5 students embarked on an overnight educational trip to Wai. The experience promoted teamwork, independence, and self-management. Parents shared their appreciation, noting



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how the trip positively influenced their children's confidence and well-being.

- **Independence Day Celebration:**

Hosted by the PYP 4 students and teachers, the celebration was a remarkable display of patriotism and collaboration. Through songs, skits, and reflections, students honoured India's journey of freedom and unity.

- **PYP Student Council:**

The Student Council elections were conducted through a real-life democratic process — from campaigning to casting votes. Students gained first-hand experience of leadership, citizenship, and responsibility, demonstrating commendable enthusiasm throughout.

- **PYP Intramural Competitions:**

To promote sportsmanship, teamwork, and physical well-being, the school launched monthly **Intramural Competitions** from PYP 1 to PYP 5. The first event — a *Tug of War* — was met with great excitement, setting the tone for an ongoing series of healthy inter-house competitions aimed at holistic development.

- **Individual Student Achievements:** Ms. Leena also shared individual student achievements across various categories, highlighting their efforts and accomplishments in both academic and co-curricular areas.

Middle Years Programme (MYP) & Diploma Programme (DP)

Presented by: Dr. Selvakumari, Ms. Aishwaraya, Ms. Pooja and Ms. Usha

The MYP–DP Coordinators, Dr. Selvakumari, Ms. Aishwarya, Ms. Pooja, and Ms. Usha, shared highlights of major events and accomplishments that reflected the energy and learning-focused approach of the Middle Years Programme.

- **VKE Model United Nations (MUN)**

This year's **MUN** showcased exemplary student leadership and initiative. Students not only organized and conducted the entire conference but also **raised funds independently** through a successful bake sale. This experience helped them develop **collaboration, financial planning, and problem-solving skills**, while reflecting their responsibility and commitment to **global citizenship**.



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- **Student Council**

The Student Council elections were conducted in a truly realistic manner, featuring student campaigns, online voting, vigilant monitoring, and multiple rounds of interviews to ensure a fair and transparent selection process.

- **University Fair**

Dr. Selvakumari also shared details about the International University Fair hosted at Victorious Kidss Educares. The event was held on campus for students and parents and featured representatives from over 60 prestigious universities from around the world. The fair provided students with valuable insights into global higher education opportunities and helped them make informed choices for their future pathways.

- **DP Students Trek**

As part of their CAS (Creativity, Activity, Service) programme, the DP 2 students embarked on a visit to Rajgad Fort. The activity provided them with an opportunity to experience adventure, teamwork, and physical endurance

- **Diwali Mela**

The **Diwali Mela** was conducted with great enthusiasm, featuring a variety of stalls organized by students, teachers, and parents. The event provided a platform for creativity, collaboration, and community engagement, making it a vibrant celebration for all participants.

- **MYP Coordinator**

Usha Ma'am also shared that Mrs. Pooja Tank would be co-leading the role of MYP Coordinator alongside her.

Student Achievements

Students recognised were:

- **Rhea's Book:** Rhea published her debut novel *Eunoia of the Endless Horizon*, now available worldwide on Amazon, showcasing her creativity, imagination, and passion for storytelling.
- **Rishabh's Patent:** Rishabh's *Project DROPLETS*, initially a Personal Project, has been officially filed and published as a **patent** titled *A non-intrusive wall-mounted multisensory device comprising a water usage monitoring module*, reflecting his



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innovation and commitment to sustainability.

- **Sunkyung's Award:** Sunkyung Ko won **First Prize** in the *Youth Art Competition for Peace and Korean Unification* (August 14), receiving a **cash prize of ₹15,000** and a certificate.
- **Vanshika Saini (MYP 5):** Secured a **Gold Medal** in the **U-17 Taekwondo category** at the recent ISSO Competition.
- **Saachi Shah (MYP 2):** Won **four Gold Medals in one week** — Classic Slalom and Speed Slalom at both the **Pune District Roller Skating Championship** and the **Maharashtra State Roller Skating Championship**.

3. IB MYP Evaluation

The successful completion of the **third official IB MYP evaluation** was proudly announced, reaffirming the school's unwavering commitment to providing a **world-class, rigorous, and holistic learning experience**. This milestone marks a significant achievement for the entire **VKE community**.

Highlights from the MYP Evaluation Report:

- **Growth:** Academic grades increased by **12%**, and student engagement rose by **31%**, reflecting measurable and sustained impact on learning outcomes.
- **Wellbeing:** Attendance improved while incidents of bullying declined by **20%**, highlighting a nurturing and positive school climate.
- **Quality and Rigor:** Robust data analysis and student feedback validated the school's reflective and evidence-based approach to continuous improvement.
- **Planning and Inquiry:** The evaluation commended the school's inclusive, research-driven planning processes and the evident excitement and curiosity displayed by students in their learning.

Usha Ma'am specially **thanked the Head of School, Ms. Saarada Ma'am, and the Secondary Principal** for their **unwavering support, guidance, and leadership** throughout the evaluation process. This recognition celebrates the collective efforts of teachers, students, and parents in upholding the values of the **IB philosophy** and fostering a culture of excellence at VKE.



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4. VKE Community Updates

Ms. Venicia shared some community updates with everyone.

- **Understanding Piaget, Play, and Curriculum Development:**

Early Years educators participated in a two-day online course conducted by ECA-APER, gaining deeper insights into child development theories and their practical applications in play-based learning environments.

- **PAN India IB PYP Coordinators' Meet:**

The PYP Core Team attended this national meet in Noida, engaging in valuable discussions, sharing best practices, and deepening their understanding of the enhanced PYP framework.

- **Technology Integration in Classrooms:**

Smart TVs have been installed across the Secondary section, selected PYP classrooms, and the ICT room. Tablets have also been introduced in the Primary section, supporting interactive and engaging learning experiences.

As a **Britannica School**, both teachers and students actively use **Britannica Online** as a trusted digital resource to enhance inquiry and research-based learning.

- **POCSO Training:**

As part of our ongoing commitment to student safety and well-being, a comprehensive **POCSO (Protection of Children from Sexual Offences)** training session was conducted for all teaching, non-teaching, and support staff. In addition, **age-appropriate awareness sessions** on *Good Touch and Bad Touch* were organized for students across **PYP, MYP, and DP**, reinforcing the importance of personal safety, awareness, and responsible behaviour.

- **Celebrations**

The school community came together to celebrate several vibrant festivals and occasions with enthusiasm and unity: **Janmashtami, Ganesh Chaturthi, Dandiya during Navratri, Diwali Mela**. Each celebration provided opportunities for students to understand the cultural significance of festivals and express



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creativity through art, music, and dance. A **special note of gratitude** was extended to the **PTA members** for their thoughtful contribution in organizing and making **Teachers' Day** a memorable and joyous celebration for the entire staff.

- **Centre for Transformative Teaching and Learning (CTTL)**

Ms. Karen shared that professional growth continues to be a cornerstone of VKE's philosophy under the visionary guidance of **Sir Dr. Robbin Ghosh**. Through the **Centre for Transformative Teaching and Learning (CTTL)**, the school empowers educators with globally recognised qualifications such as **NPQ, PDQ, and TKT**. The CTTL reinforces VKE's commitment to sustainability, innovation, and evidence-informed teaching, ensuring that professional learning translates into meaningful classroom impact. This initiative upholds Sir's vision — *"When teachers grow, every child's world expands."*

- **Jolly Phonics**

A special Jolly Phonics training session was conducted at VKE by **Mr. Christopher Jolly**, the creator of the world-renowned phonics programme. The session enriched teachers' understanding of phonics-based literacy instruction and equipped them with effective strategies to foster early literacy, helping young learners become confident and fluent readers and writers. **Educators from across the city participated in the session**, making it a truly collaborative and enriching learning experience.

- **Kukudukoo Pune 2025 – VKE as IB School Partner:**

VKE participated in the **Kukudukoo Fest Pune 2025** on **8th and 9th November** as the **only IB School Partner**. The fest celebrated creativity, storytelling, and culture with children and families through a range of engaging activities and performances. This collaboration aligns with the school's mission to nurture **inquiry, expression, and global-mindedness** in every child.

5. Address by The Head of School Saarada Ma'am

The meeting commenced with a warm welcome by Ms. Saarada, who thanked all members for their continued trust and support. She acknowledged the smaller turnout but emphasized that meaningful discussions could still be achieved in a smaller group.

She introduced **Mr. Harshit**, Director of Finance, appreciating his role in maintaining the financial health of the school. She reminded members that during the previous PTA



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meeting, she had assured everyone that **VKE will remain VKE**—it would not be sold, merged, or handed over to any other institution.

She expressed gratitude to the parents for standing by the school during challenging times. Their trust and support, she said, have contributed significantly to the school's current success.

Ms. Saarada emphasized that **trust must be mutual**—just as parents trust the school with their children's education, the school relies on parents to fulfil their responsibilities, particularly regarding timely fee payments.

6. Financial Overview and Fee Structure

Ms. Saarada clarified that the current revision is **not a fee increment**, but rather a **correction** to restore fees to previous levels.

Fee Payment Guidelines

- The payment of tuition fees for the entire academic year must be completed on or before the scheduled date.
- There will be no fee hike for PG 1, PG 2, and PG 3.
- Bulk payment and discount options for fees are not available.
- **Late Fees:** Charges of Rs. 599 + GST per week will be applicable after the due date, in addition to interest at **1.5% per month** on the outstanding amount.
- **Dishonoured Cheque:** An additional charge of Rs. 650 per cheque will be applicable.

Revision of Fee Structure for AY 2026-27

- A revision of **7.50%** was announced for the Academic Year 2026-27.
- The School Management reserves the right to change and/or revise the fees and payment schedule for future academic years, with any changes communicated to parents well in advance via registered email IDs.

Scholarship for MYP 5 Students for the DP Programme

- The top three students will receive a **30% discount** on the total fee payable for the DP Programme.
- A special scholarship of Rs. 50,000 will be granted to current MYP 5 students **completing the 2025–26 session** and continuing with the Diploma Programme (Batch 2026–28).



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Re-enrolment for Academic Year 2026–27

- Parents must book and confirm continued enrolment for 2026–27 by paying a non-refundable and non-transferable amount of **INR 60,000/-**.
- This payment must be made between **1st December 2025 and 15th January 2026**.
- The amount is part of the annual tuition fee and will be adjusted accordingly.

Instalment Payment Schedule (AY 2026-27)

The remaining amount can be paid in the following ways:

- **Students up to MYP 5:**

Instalment Payment schedule for students up to MYP 5:

- **DP (I & II) (for 2 years):**

Instalment Payment schedule for DP (I & II) (for 2 years)

Instalment	Academic Year 2026-27
1st Instalment	1st to 15th April 2026
2nd Instalment	1st to 15th July 2026
3rd Instalment	1st to 15th October 2026
4th Instalment	1st to 15th January 2027
5th Instalment	1st to 15th April 2027
6th Instalment	1st to 15th July 2027

Caution Fee

- The caution fee is a refundable deposit.



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- It is returned under one of the following conditions, whichever is earlier: at the completion of the child's schooling (end of DP 2), or after the child has completed **five years** in the school.
- The refund will be processed in accordance with the school's prevailing procedures at the time of withdrawal or completion.

What is Included and Not Included in the Fees (AY 2026-27)

Included in the fees	Not Included in the fees
<ul style="list-style-type: none">● Field Trips (Day trip)● PYP Exhibition● Books & Notebooks● Stationery● Celebrations (Annual Day & Sports Day)● Resources● Personal Project● Community Project● MAP Testing	<ul style="list-style-type: none">● Uniform (School Dress)● IB Examination fees for MYP 5 & DP 2● CAS Trip for DP● ISA (International School Assessment)● Overnight trips (National & International)● Cafeteria & Transport Charges● Annual Drama Production

Bank Details for Payment

- **Beneficiary Name:** Victorious Kidss Educares Private Limited
- **Account Number:** 558405000006
- **Bank Name:** ICICI Bank
- **Bank Address:** Amanora City, Pune
- **Type of Account:** Current Account
- **IFSC/RTGS/NEFT/Code:** ICIC0005584
- Parents are requested to share a screenshot of the payment to accounts@victoriouskidsseducares.org.

7. Discussion on Canteen Services

Issue Raised:

Parents expressed concern regarding delays in restarting the school canteen and the lack of regular communication on the progress of vendor finalization.

Discussion:

Ms. Saarada explained that the school had entered into an agreement with **Sodexo** after



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careful consideration. However, despite the signed agreement, the process was delayed due to internal approvals required from Sodexo's higher authorities.

She elaborated that initially, Sodexo proposed providing food from their external kitchen in Rawali, which could cater up to 5,000 people daily. While this arrangement was acceptable to the school, the vendor became unresponsive for nearly a month. Upon following up, the representative informed that the matter was pending higher authority approval.

Later, another representative confirmed that Sodexo could indeed provide the service, but the repeated delays caused significant frustration as the school was unable to communicate clear timelines to parents.

Ms. Saarada reaffirmed that the **school's top priority is to provide healthy and hygienic food options** to students. She emphasized that **November 2025** is the final deadline for Sodexo to commence canteen and tuck shop operations.

Should Sodexo face further delays, the school will implement **Plan B**, wherein an **in-house canteen** will be temporarily managed by the school's own chef and staff. The equipment and manpower required for this arrangement are already available, and the transition could be completed within one to two weeks if needed.

Action Points:

- A **Parent Canteen Committee** (3–4 PTA members) will be formed to meet with Sodexo representatives and monitor progress.
- A **parent survey** will be conducted to gauge interest in dining services.
- Canteen and tuck shop services are expected to commence by **end of November 2025**.

8. Discussion on Transport Services

Issue Raised:

Concerns were raised regarding the functioning of transport services and the inconsistency in fee structures across different vendors.

Discussion:

Ms. Saarada explained that the school currently collaborates with multiple transport



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providers, which poses operational challenges. She stated that the long-term goal is to bring the entire transport service under a **single, unified organization** for the next academic year to ensure consistency and efficiency.

While many drivers and operators are performing well and adhering to school policies, there remain instances where the school needs to closely monitor compliance. She noted that political influence and individual interests have occasionally complicated vendor relationships.

A **PTA Transport Committee** has been actively working with the school to review service quality and fee structures. A follow-up meeting is scheduled for **Monday**, where the committee will discuss possible revisions to ensure fairness and cost-effectiveness.

Action Points:

- Review of current transport vendor performance and fee structure.
- Exploration of a single-vendor model for Academic Year 2026–27.
- Continued collaboration with the PTA Transport Committee for oversight.

9. Communication and Transparency

Issue Raised:

Parents emphasized the importance of improved communication from the school regarding operational and administrative matters, such as delays, policy updates, and decisions affecting students.

Discussion:

Parents appreciated the school's ongoing efforts but requested **proactive communication** to prevent speculation and misunderstanding. They noted that even brief updates, such as "discussions are ongoing" or "implementation delayed for quality reasons," would help maintain transparency.

Ms. Saarada acknowledged the concern and agreed that regular communication should be prioritized. She proposed forming a **Communication Committee** consisting of both school representatives and parents to serve as a bridge between the school and the wider parent body.



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Parents suggested that the committee could provide **fortnightly or monthly updates** to ensure consistent engagement.

Action Points:

- Formation of a **Communication Committee** with PTA and parent representatives.
 - Monthly updates to be shared with the PTA regarding major developments.
 - PTA to redirect **academic queries** directly to Coordinators, while **administrative concerns** can be discussed via PTA channels.
-

10. CAS Trip (DP2) and Scheduling Concerns

Issue Raised:

Parents of DP2 students expressed concern regarding the **postponement of the CAS trip**, which conflicted with upcoming examinations and university application schedules.

Discussion:

The Head of School explained that the rescheduling was necessitated due to unavailability of the preferred travel provider. The revised date was finalized based on the students' collective preference.

It was agreed that **future trip communications** will be issued well in advance, especially for senior students who have overlapping academic commitments.

Action Points:

- Improved advance notice for all major trips and CAS activities.
 - DP Coordinators to ensure communication is routed promptly to parents.
-

11. Administrative and Operational Improvements

Discussion:

Mr. Harshit reaffirmed the school's commitment to improving responsiveness from the **administration and accounts department**, acknowledging feedback regarding delayed



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replies. He assured parents that processes are being streamlined and noticeable improvements will be visible in the coming months.

The school currently has approximately **900 students** enrolled, with a target to reach **1,000** in the next academic year. The Head of School thanked the PTA and parents for their continued trust and support in achieving this growth.

12. Academic and Assessment-Related Queries

Issue Raised:

A parent highlighted that during a previous comparative examination (ISA), students were unaware that they were expected to type their responses instead of writing them.

Discussion:

The Head of School assured that such information will be **clearly communicated** to both parents and students in advance going forward.

13. Discipline and Student Welfare

Discussion:

The Head of School highlighted that **bullying incidents have reduced by 20%** as a result of stricter enforcement of discipline policies and proactive counseling interventions.

Parents expressed appreciation for the school's **zero-tolerance stance on bullying** and suggested that such positive developments be shared publicly to reinforce student awareness.

It was noted that disciplinary measures include reflective reading and parental engagement to help students understand their actions. The same level of monitoring also extends to **school transport behavior** to ensure overall safety and respect among students.

14. Achievements and School Culture



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Discussion:

Parents and staff applauded the successful conduct of the **Student Council Elections**, noting that the process was well-organized, transparent, and educational for students. The inclusion of **interviews, campaigns, and digital voting** was appreciated for fostering civic responsibility and leadership qualities among learners.

15. Closing Remarks

In her closing statement, Ms. Saarada shared an inspiring message:

“If you want to go on a short journey, go alone. But if you want to go on a long journey, go together.”

She emphasized the school’s commitment to continuous improvement and collaboration with parents, acknowledging that while challenges exist, collective effort will lead to lasting success.

She invited parents to approach her office directly for any concerns between **8:15 a.m. and 5:00 p.m.** without prior appointment.