

Name of the Institution सत्यमेव जयते 915		PROCEEDING BOOK	
1) सम्पेक्षा प्रकार Kind of Meeting	EC MEETING	3) सम्पेक्षा तारीख Date of Meeting	28/05/2024
2) सम्पेक्षा समय Time of Meeting		4) सम्पेक्षा स्थान Place of Meeting	Kidzone
5) सम्पेक्षा उपस्थित सम्माननीय वृद्धम्य और अधिकारी द्वारा अजयवास ज्योती (द्वारा) नावे Respectable persons present			
सम्पेक्षा अध्यक्ष - Chairman of Meeting			

विषय क्र. Subject No.	उपक्रम क्र. Resolution No.	सम्पेक्षा विचारककिया आलेले विषय आणि उपक्रम Resolutions and subjects placed before meeting for discussion
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SE.No.	NAME	DESIGNATION	MOBILE No.	SIGN
1.	Dr. M. Madan Mohan	Chairperson	9767911500	
2.	Dr. Gangee Mitra	Management Representative	9075088770	
3.	Ms. Deepa Prasad	Secretary	9832936497	
4.	Mrs. Forum Shah	Vice-Chairperson	8208222986	
5.	Mrs. Nupur Shah	Joint Secretary 1-Parent	9820064498	
6.	Mrs. Swetha Chaurasia	Joint Secretary 1-Teacher	8962360383	
7.	Mrs. Nandini Narang	Parent		
8.	Mr. Bhaskar Bagchi	Parent	9721169474	
9.	Mrs. Rakhi Mahad	Parent		
10.	Mr. Kundal More	Parent		
11.	Mr. Rishi Dhuper	Parent		
12.	Mrs. Priyanka Tunge	Parent		
13.	Mr. Muninder Nagar	Parent		
14.	Mrs. Manoj Tolani	Parent	9823277999	
15.	Mrs. Bhavana Mayur	Parent		
16.	Mrs. Manasi Shirsale	Parent		
17.	Mrs. Aditi Dhere	Parent	9	
18.	Mr. Pradnya Edke	Parent		
19.	Mrs. Nupur Khisti	Teacher		
20.	Mr. Ravi Nupur	Teacher		
21.	Mrs. Binika Kumari	Teacher	8219200848	
22.	Mrs. Nourheen Vastani	Teacher		

प्रोसिडिंग बुक		सम्पेक्षा कार्यकाळाच्या वृत्तांतर्गत पुस्तक	पृष्ठ क्र. - Page No.
सम्पेक्षा द्वारा अजयवास सभासदानी नावे Name of members who were present at the meeting		19	
1. Dr. M. Madan Mohan (Principal - Chairperson)			
2. Dr. Gangee Mitra (Management Representative)			
3. Ms. Deepa Prasad (Co-ordinator - Secretary)			
4. Mrs. Forum Shah (Vice-Chairperson)			
5. Mrs. Nupur Shah (Joint Secretary 1-Parent)			
6. Mrs. Swetha Chaurasia (Joint Secretary 2-Teacher)			

विषय क्र. Subject No.	उपक्रम क्र. Resolution No.	सम्पेक्षा विचारककिया आलेले विषय आणि उपक्रम Resolutions and subjects placed before meeting for discussion	टीप व कार्यकाळाच्या अजयवास सभासदानी & / or action taken on the resolution & date
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SE.No.	NAME	DESIGNATION	MOBILE No.	SIGN
23.	Mr. Krishan Singh	Teacher	9923985326	
24.	Mrs. Preeti Jagtap	Teacher	9762859862	
25.	Mrs. Dorothy Moses	Teacher	738711975	
26.	Mrs. Gunjan Modlan	Teacher	7545827575	
27.	Mrs. Heeral Shah	Teacher		
28.	Mrs. Patricia D'Souza	Teacher		
	Mr. Primal more			

The final Executive Committee (EC) PTA meeting was conducted on the 28th May 2024 for the academic year 2023-24.

Mrs. Deepa Prasad welcomed all the school committee members. She initiated the meeting by highlighting the overview of the school activities for the year.

Mrs. Priyanka Tunge put up a point on after school activity. To this, the Principal mentioned that from 1st June Summer school would start which would culminate into after school activities.

Mr. Bagchi asked an explanation on queries regarding dates on commencement and last day of school. The Principal replied that teachers are shared among different programs. LOOSE & DP have exams in May.

Mrs. Forum Shah raised a concern that during summer when students move into classrooms after PE classes, there is sudden change in

Name of the Institution संस्थेचे नाव		PROCEEDING BOOK	
१) संस्थेचा प्रकार Kind of Meeting	३) संस्थेची तारीख Date of Meeting	४) संस्थेचे स्थान Place of Meeting	
२) संस्थेचा क्रमांक Sr. No. of Meeting	५) संस्थेची वेळ Time of Meeting		
६) संस्थेत कोणी सन्माननीय पुरुष्य अगर अधिकारी हजर असतात त्यांची (हस्ताक्षर) यादी Respectable persons present		Name & designations of officials &	
संस्थेचे अध्यक्ष - Chairman of Meeting			

प्रोसिडिंग बुक		संस्थेच्या कामकाजाच्या वृत्तांताचे पुरस्कर्ता	पृष्ठ नं. / Page No.
संस्थेत हजर असणाऱ्या सभासदांची यादी		21	
Name of members who were present at the meeting			

विषय क्र. Subject No.	उत्तर क्र. Resolution No.	संस्थेमुळे विचाराकरिता आणलेले विषय आणि उत्तर Resolutions and subjects placed before meeting for discussion.
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• Mrs. Nupur Shah reiterated if uniforms & skates could be donated, to which the Principal & Dr. Gaigee negated stating that initially the receiver considers it a privilege but later becomes a demand from the receiver. She parents cannot donate school uniform as it has a school logo. To this Mrs. Nupur Shah requested if the used skates can be kept in school & used in case any student forgets to get theirs after use, the same can be kept in school.

• Mr. Rishi Dhumar raised an important concern regarding substance abuse. The Principal mentioned that 2 students have been suspended & Dr. Gaigee mentioned that two routes of the same have been identified & curbed.

• Mrs. Priyanka Tinge asked how students are shuffled. The Principal replied that there is random shuffling for every grade.

• Mrs. Forum Shah raised a concern regarding DP students driving cars to school & the drivers sitting in the car. To this the Principal stated that strict non-negotiable action will be taken. Parents will be asked to withdraw the student if the rules are not abided.

• Mrs. Nandini Narang inquired if the school would change school hours from 9:00 am. The GR No. Samkanav-2024/Pr. Kr. 27/5.0-1 dated 8.02.24 regarding school timings was discussed in the meeting. Parents informed school regarding traffic congestion in Vinay Nagar area around 9 am & raised concerns that who will take responsibility for safety of children.

Resolution - SIS/EPTA/MAY24/01

Considering the chaos would result due to different timing, the safety of children would be compromised due to vehicular traffic & traffic jams. We also may have siblings studying in our school

विषय क्र. Subject No.	उत्तर क्र. Resolution No.	संस्थेमुळे विचाराकरिता आणलेले विषय आणि उत्तर Resolutions and subjects placed before meeting for discussion.	संशय व सारथीसमूह ठरवण्याची संकेतस्थळावरील नोंद Remarks & / or action taken on the resolution & date
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& parents would prefer to send them at same time using same mode of transport. So it was unanimously resolved that school should not change the timing as per GR No. Samkanav-2024/Pr. Kr. 27/5.0-1 dated 8.02.24 regarding school timings. The school shall keep the same timing as last year. So there will be no change in timing for academic year 2024-25.

• Mrs. Forum Shah cited that there is short time gap between breakfast & lunch to which the Principal mentioned that timetable will be worked upon considering the time gap.

• Mrs. Nupur Shah requested to ensure that excursions are executed as per the Eventometer.

• Mrs. Nandini Narang mentioned that there is lot of traffic outside school. There are double & triple parkings, the road becomes narrow which lead to fights. The Principal mentioned that parent body should take charge. Parents need to be sensitised about basic civic sense. The Principal also suggested car-pooling as a solution. Dr. Aditi Dhare suggested if security can be asked to intervene to which the Principal mentioned the security staff is for safety of students & not for handling traffic issues.

• Mrs. Aditi Dhare mentioned about road rage happening outside school. Dr. Nupur Shah suggested if No Parking Zone can be put up. The Principal mentioned that RTO was asked, however they do not deal with inside roads.

• Dr. Nupur Shah requested if fans can be put up in the atrium. The Principal responded by mentioning that movable coolers will be placed in the atrium. Dr. Gaigee said

१) सभेचे प्रकार Kind of Meeting		३) सभेची तारीख - / / 20 Date of Meeting		५) सभेचे स्थळ Place of Meeting	
२) सभेचा क्रमांक Sr. No. of Meeting		४) सभेची वेळ Time of Meeting			

६) सभेस कोणी सन्माननीय गृहस्थ आर अधिकारी हजर असल्यास त्यांची (दुसराह) नावे
 respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting

Name & designations of officials & respectable persons present

[illegible]

विषय क्र. Subject No.	उपविषय क्र. Resolution No.	सभेपुढे विचारकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.
		<p>• Dr. Gargee mentioned that there has been no increase in fees for academic year 2024-25.</p> <p>Resolution - SIS/EPTA/MAY24/02</p> <p>It is resolved that there has been no increase in fees for the academic year 2024-25.</p> <p>* The meeting ended with a vote of thanks to the chair.</p>

PROCEEDING BOOK

Name of the Institution

संस्थेचे नाव

1) सभेचा प्रकार PTA EXECUTIVE

2) सभेची तारीख 28/08/2024

3) सभेचा वेळ 2:00 PM

4) सभेचे स्थान KIDS ACTIVITY ROOM, GROUND FLOOR

5) सभेचे अध्यक्ष/सहस्राध्यक्ष/सहस्राध्यक्ष (होतास) नाव

Name & designation of officers &

respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting

प्रोसिडिंग बुक

सभेच्या कामकाजाच्या

वृत्तांतेचे पुरावे

सभेच्या - सभेचे हजेरा वसतीगट वसतीगट
नावे वसतीगटवारी व वसतीगटवारी वसतीगट
सभेच्या वसतीगट वसतीगट वसतीगट

पान नं. Page No.

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सभेचे हजेरा वसतीगट वसतीगट वसतीगट Name of members who were present at the meeting

1. Dr. M. Madan Mohan (Principal - Chairperson)
2. Dr. Gangee Mitta (Management Representative)
3. Mr. Deepa Prasad (Co-ordinator - Secretary)

विषय क्र.
Subject No.

संस्थेचे नाव
Resolution No.

सभेपुढे विचारताऱ्या जाणते विषय जाणित ठराव
Resolutions and subjects placed before meeting for discussion.

- The Executive Committee (EC) PTA formation meeting was conducted on 28th August 2024 for the academic year 2024-25.
- Mrs. Deepa Prasad welcomed all school committee members.
- She initiated the meeting by presenting the process of PTA formation which also included compliance and government regulations for the selection of members.
- The selection of Executive Committee members was done in form of a lottery system.

PTA Nomination List 2024-25

Sr. No.	Name	Designation
1.	Dr. M. Madan Mohan	Principal - Chairperson
2.	Dr. Gangee Mitta	Management Representative
3.	Mrs. Deepa Prasad	Secretary
4.	Mr. Mahendra Yadav	Vice Chairperson - Parent
5.	Mrs. Meghana Sharma	Joint Secretary 1 - Parent
6.	Bharati Khatankar	Joint Secretary 2 - Teacher
7.	Mrs. Piyanka Singh	Parent - PYP 1
8.	Adv. Nikish Tiwari	Parent - PYP 2
9.	Mrs. Divya Hoskule	Parent - PYP 3

विषय क्र.
Subject No.

संस्थेचे नाव
Resolution No.

सभेपुढे विचारताऱ्या जाणते विषय जाणित ठराव
Resolutions and subjects placed before meeting for discussion.

सभेचे हजेरा वसतीगट वसतीगट वसतीगट
सभेच्या वसतीगट वसतीगट वसतीगट
& 1 or action taken on the resolution & 2024

Sr. No.	Name	Designation
10.	Mrs. Kavita Sahai	Parent - PYP 4
11.	Mrs. Nikhil Agarwal	Parent - PYP 5
12.	Mrs. Samara Jagwanee	Parent - MYP 1
13.	Mrs. Vidhi Pajjwani	Parent - MYP 2
14.	Mrs. Santosh Easale	Parent - MYP 3
15.	Mrs. Pallab Nanda	Parent - IGCE 1
16.	Mrs. Sarika Pawar	Parent - IGCE 2
17.	Mrs. Nidhi Thakur	Parent - DP 1
18.	Mrs. Pooja Kapoor	Parent - DP 2
19.	Rozina Gargan	Teacher
20.	Prathamesh Patil	Teacher
21.	Nikita Johnson	Teacher
22.	Nancy Dias	Teacher
23.	Rashmi Gupta	Teacher
24.	Deepika Shidharan	Teacher
25.	Kritika Verma	Teacher
26.	Deepali Savalekar	Teacher
27.	Vinita Walawalkar	Teacher
28.	Anwa Chunawala	Teacher

The meeting ended with a vote of thanks to the chair.

Sl. No.	NAME	DESIGNATION	MOBILE NO.	SIGN
1.	Dr. M. Madan Mohan	Chairperson	9967711500	[Signature]
2.	Dr. Gargi Mitra	Member Representative	9075088320	
3.	Mr. Deepa Prasad	Secretary	9822536497	
4.	Shreyashi Roy	Parent		
5.	Aruna Bargaje	Parent		
6.	Rashmi Singh	Parent		
7.	Pravin More	Parent		
8.	Apinkya Kanchan	Parent		
9.	Priyanka Singh	Parent		
10.	Supraja Biswas	Parent		
11.	Adv Nitish Tiwari	Parent		
12.	Manisha Sarale	Parent		
13.	Anmol Kamble	Parent		
14.	Divya Hockote	Parent		
15.	Preeti Sheth	Parent		
16.	Kavita Sahai	Parent		
17.	Pragya Vahikar	Parent		
18.	Nikhil Agarwal	Parent		
19.	Kamala R	Parent		
20.	Chirag Shah	Parent		
21.	Meghana Sharma	Parent		
22.	Swati Chourasia	Parent		

Sl. No.	NAME	DESIGNATION	MOBILE NO.	SIGN
23.	Sanghapal Gawande	Parent		
24.	Jarao Motiani	Parent		
25.	Sanasa Jagwanee	Parent		
26.	Sweta Dalviya	Parent		
27.	Vidhi Panjwani	Parent		
28.	Kavita Bajpayee	Parent		
29.	Santosh Easale	Parent		
30.	Pooja Shah	Parent		
31.	Soni Singh	Parent		
32.	Mahendra Yadav	Parent		
33.	Vidha Singh	Parent		
34.	Pallak Nanda	Parent		
35.	Ankur Martti	Parent		
36.	Saika Pawar	Parent		
37.	Nidhi Thakur	Parent		
38.	Pooja Kapoor	Parent		
39.	Aruna Bargaje	Parent		
40.	Saika Pawar	Parent		
41.	Ranami Singh	Parent		

विषय क्र.

Subject No.

समाव. क्र.

Resolution No.

समवेत विचारकरीता आलेले विषय आणि ठराव

Resolutions and subjects placed before meeting for discussion

3. At school, leading to stomach aches.

- Dr. Gargee reassured parents that cleanliness & maintenance are a priority, with a separate investment in housekeeping.
- Technical issues with the nro app were also brought up as some updates were visible only on the web browser. The Principal committed to resolving this issue.

Academics & Teacher Consistency

- Concerns were raised regarding lack of consistency in PYP1A facilitators, vague responses to queries and delayed Sports Day updates.
- Mrs. Poojanka Singh expressed dissatisfaction with the learning progress in PYP1, stating that her child had not learned anything new.
- Dr. Gargee assured that she would review the curriculum across classes.

Co-curricular & Competitions

- Mrs. Vidhi Panigami suggested introducing interschool debates, choir, fests and a school band to promote teamwork & initiative.
- Mrs. Samara Jagwanee added that inter IB school competitions would give students valuable real world exposure.
- Dr. Gargee responded positively, stating that such initiatives could be planned for the following year with parental support.

School Calendar & Assessments

- Mrs. Karita Sahai mentioned that students missed 3 days of school due to elections, and Principal stated that this would be compensated by adjusting holiday schedules.
- Parents also requested better communication regarding teacher substitutions.

विषय क्र.

Subject No.

समाव. क्र.

Resolution No.

समवेत विचारकरीता आलेले विषय आणि ठराव

Resolutions and subjects placed before meeting for discussion

वेब ३ तारखेसह ठरावाची
अंमलबजावणी - Remarks
& / or action taken on
the resolution & date

- Regarding assessments concerns were raised about students being overwhelmed with assignments leaving little time for studies.
- Mrs. Samara Jagwanee suggested scheduling smaller submissions separately to ease the burden.

Sports & Events

Several parents discussed ways to enhance sports activities -

- Mrs. Tanisha Gaitwad asked if the sports ground could be covered with green shade during summer to which Dr. Gargee responded negatively.
 - Mrs. Samara Jagwanee suggested incorporating march pasts and drills into Sports Day.
 - Mr. Nikhil Agarwal emphasized that students should show up for their houses, promoting team spirit.
 - Dr. Gargee confirmed that march pasts would be made compulsory.
- Concerns were also raised about PE department workload:-
- Mrs. Samara Jagwanee noted that Mr. Ran (PE dept) needed support, as he could not oversee multiple events simultaneously.
 - It was pointed out that the Under 16 Basketball & Under 13 Football matches were scheduled at the same time, preventing Under 13 match from taking place.

Regarding interschool sports

- Mrs. Vidhi Panigami inquired if students could register individually for ISSO Lawn Tennis under the school's name.
- Dr. Gargee and the Principal confirmed that this was already in practice.

[illegible]

विषय क्र. Subject No.	उपक्रम क्र. Resolution No.	सभेपुढे विचारवर्तिलेल्या आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion
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- Gratitude and Closing Remarks -
- Mrs. Pooja Kapoor expressed appreciation for DP2 facilitators for ensuring timely assignment submissions.
- Dr. Gargi concluded the meeting by summarizing the role of ESCs as a bridge between management and parents, focusing on policy making, grievance redressal, recruitment and teacher training.

The Principal, Dr. Madon proposed to the committee for a 5% fee increase from academic year 2025-26.

Resolution -

It is resolved that there will be a 5% increase in fees for the academic year 2025-26.

The meeting ended with a vote of thanks to the chair.

विषय क्र. Subject No.	उपक्रम क्र. Resolution No.	सभेपुढे विचारवर्तिलेल्या आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion	टीका व कार्यवाही घेतलेली आमोदनात्मकरीत्या : Remarks & / or action taken on the resolution & date
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विषय क्र.
Subject No.

प्रस्ताव क्र.
Resolution No.

समेतपुढे विचारवर्तित आलेले विषय आणि प्रस्ताव
Resolutions and subjects placed before meeting for discussion.

Cr. No.	NAME	DESIGNATION	MOBILE NO.	SIGN
1.	Mr. Shalini Singh	Chairperson	9703002050	<u>Shalini Singh</u>
2.	Dr. Gargi Mitta	Mgmt. Representative	9075088770	
3.	Mrs. Deepa Prasad	Secretary	9822536497	
4.	Mr. Mahendra Yadav	Vice Chairperson - Parent	9230035986	
5.	Mrs. Meghana Sharma	IT Secretary 1 - Parent	9823624917	<u>Rohini</u>
6.	Bhargavi Khatankar	IT Secretary 2 - Teacher	9666570981	
7.	Mrs. Priyanka Singh	Parent - PYP-1	7507424007	<u>Dr. Gargi Mitta</u>
8.	Mrs. Tanisha Chitwood	Parent - PYP-2	7719040333	
9.	Mrs. Divya Hoskote	Parent - PYP-3	899687165	
10.	Mrs. Kavita Sahai	Parent - PYP-4	8696922700	
11.	Mr. Nikhil Agarkar	Parent - PYP-5	9373322524	
12.	Mrs. Samara Jagwance	Parent - MYP-1	9763777771	
13.	Mrs. Vidhi Jayaram	Parent - MYP-2	8928971877	
14.	Mr. Santosh Kasale	Parent - MYP-3	9623091591	
15.	Mrs. Pallak Nanda	Parent - IGCE-1	9823209349	
16.	Mrs. Sarika Pawar	Parent - IGCE-2	7028950305	
17.	Mr. Nidhi Thakur	Parent - DP-1	9930670008	<u>Dr. Gargi Mitta</u>
18.	Mrs. Pooja Kapoor	Parent - DP-2	9004495702	
19.	Rosina Bongan	Teacher	9833289165	
20.	Piothamesh Patil	Teacher	8378903115	
21.	Nikita Johnson	Teacher	8657746886	
22.	Nancy Dias	Teacher	9689031866	

विषय क्र.
Subject No.

प्रस्ताव क्र.
Resolution No.

समेतपुढे विचारवर्तित आलेले विषय आणि प्रस्ताव
Resolutions and subjects placed before meeting for discussion.

संज्ञा व कार्यवाही नमोदारी
Remarks & for action taken on the resolution & date

Sr. No.	NAME	DESIGNATION	MOBILE No	SIGN
23.	Rashmi Gupta	Teacher	8055501982	<u>Rashmi Gupta</u>
24.	Deepita Sridharan	Teacher		
25.	Kritika Verma	Teacher	7340273759	<u>Dr. Gargi Mitta</u>
26.	Deepali Savalekar	Teacher	8308844238	
27.	Vinita Wakhalkar	Teacher		
28.	Arwa Churawale	Teacher	9881549955	<u>Arwa Churawale</u>

The EC meeting scheduled on 23rd May 2025 did not meet the requirement of the quorum and hence it has been rescheduled until further notice.

Symbiosis International School, Pune

Minutes of the Meeting

MEETING – PTA Meeting		
Day & Date – Tuesday, 28 th May 2024	Time – 2:00 pm	Venue – Kids Activity Room (Ground Floor)
Convened by – Mrs. Deepa Prasad (Secretary)	Minute Keeper – Mrs. Deepa Prasad (Secretary)	
Attendees: <ul style="list-style-type: none">• Dr. M The Principal Mohan - (Principal)• Mrs. Deepa Prasad (Secretary)• Dr. Gargee Mitra - (Head SSCD- Management Representative)• Mrs. Forum Shah (Vice Chairperson)• Mrs. Nupur Shah (Joint Secretary- Parent)• Mrs. Sweity Chaurasia (Joint Secretary- Teacher)		
Parents: <ul style="list-style-type: none">• Mrs. Nandini Narang• Mr. Bhaskar Bagchi• Mr. Kunal More• Mr. Rishi Dhuper• Mrs. Priyanka Tingre• Mrs. Manasi Bhosale• Mrs. Aditi Dhere	Teachers: <ul style="list-style-type: none">• Mrs. Binita Kumari• Mrs. Noureen Vastani• Mrs. Preeti Jagtap• Mrs. Dorothy Moses• Mrs. Gunjan Matlani• Mrs. Heenal Shah• Mrs. Patricia Dsouza• Mr. Ravi Nirpal	
Absentees: Parents: <ul style="list-style-type: none">• Mrs. Rakhi Makad• Mr. Muninder Nagar• Mrs. Mansi Tolani• Mr. Bhaskar Bagchi• Mr. Rishi Dhuper• Mrs. Bhavana Mayur• Mrs. Pradnya Edke	Teachers: <ul style="list-style-type: none">• Mrs. Nupur Khisty• Mr. Krishan Singh	
<ul style="list-style-type: none">• The Final Executive Committee (EC) PTA meeting was conducted on the 28th May 2024 for the academic year 2023-24.• Mrs. Deepa Prasad welcomed all the school committee members.• She initiated the meeting by highlighting the overview of the school activities for the year.• Mrs. Priyanka Tingre put up a point afterschool activity. To this, the Principal mentioned that from 1st June Summer School would start which would culminate into after school activities.• Mr. Bagchi asked an explanation on queries regarding dates on commencement and last day of school. The Principal replied to this stating that the teachers are shared among different programs IGCSE and DP have exams in May.		

- Mrs. Forum Shah raised a concern that during Summers when students move into classrooms after PE classes, there is sudden change in temperature. Due to this, many students tend to fall sick. Mrs. Nandini Narang mentioned about heat strokes. To this, Mr. Ravi Nirpal, the PE facilitator mentioned that most of the PE classes in Summer end by 10 am.
- Mr. Bagchi also suggested if it was possible to have students change their clothes after PE classes so as to maintain personal hygiene. The Principal responded to this suggestion stating the option of buffer time was considered earlier, however a buffer time between periods will need to be put which would extend school working hours to 4 pm. Buffer time might also invite disciplinary issues. Increasing school time by 2 hours would be beneficial as IGCSE and DP would get extra hours for study in school. Mr. Bagchi added to this advising that students can finish their homework in school so that they are free and can relax at home.
- The Principal also mentioned that a sports culture is being built in school during after school activities provided the students can wait after school for 1 hour. Dr. Gargee mentioned that at the Prabhat Road centre, students go home after school at 2 pm and come back at 5:30 pm for sports activities.
- Mrs. Priyanka Tingre raised a concern that group project work is being sent home. Students discuss the projects over Zoom calls or going to friend's place. It gets difficult for parents to organise and arrange for the same. If the school time is being extended, the projects might as well get done in school. Also, other students take credit of the work done by one child. The Principal mentioned that cognizance of same will be taken.
- Mrs. Priyanka Tingre stated there have been multiple complaints with regard to food being served to students. She did mention that there has been communication regarding the same with Ms. Agnes. The issue was resolved and again the same issue crept up. Ms. Agnes stated that MYP students like to have staff food and hence to cover up might complain about quality of student food. Mrs. Nandini Narang also enquired if parents can come in anytime to taste the food to which there was a unanimous agreement by Management members.
- Mr. Rishi Dhuper suggested that if vendors would be changed every 12-18 months, the quality would be maintained. The Principal mentioned that the back-end staff has been changed which makes a difference to the quality. Gargee ma'am mentioned that the food is serving is not done professionally but out of love coming up with multiple options of cuisines based on occasions.
- Mrs. Priyanka Tingre also suggested if the uniform and book vendor could be changed to which The Principal replied that it is not mandatory to purchase from a particular vendor. The school website does have a list of vendors available and the parents have a choice to purchase them from any vendor. Mrs. Forum Shah cited that the quality of material of school shorts were made of transparent material.
- Mrs. Nupur Shah reiterated if uniforms and skates could be donated to which The Principal and Dr. Gargee negated stating that initially the receiver considers it a privilege but later becomes a demand for the receiver. Also, parents cannot donate school uniform as it has a school logo. To this Mrs.

Nupur Shah requested if the used skates can be kept in school and used in case any student forgets to get theirs. After use, the same can be kept back in school.

- Mr. Rishi Dhuper raised an important concern regarding substance abuse. The Principal mentioned that 2 students have been suspended and Dr. Gargee mentioned that two routes of the same have been identified and curbed.
- Mrs. Priyanka Tingre asked how students are shuffled. The Principal replied that there is random shuffling for every grade.
- Mrs. Forum Shah raised a concern regarding DP students driving cars to school and the drivers sitting in the car. To which The Principal stated that strict non- negotiable action will be taken. Parents will be asked to withdraw the student if the rules are not abided.
- Mrs. Nandini Narang inquired if the school would change school hours from 9 am. Dr. Milind mentioned that this resolution has been withdrawn by the government.
- Mrs. Forum Shah cited that there is short time gap between breakfast and lunch to which The Principal mentioned that the time table will be worked upon considering the time gap.
- Mrs. Nupur Shah requested to ensure that the excursions are executed as per the event-o-meter.
- Mrs. Nandini Narang mentioned that there is a lot of traffic outside school. There are double and triple parking, the roads become narrow which lead to fights. The Principal mentioned that the parent body should take charge. Parents need to be sensitised about basic civic sense. The Principal also suggested car-pooling as a solution. Dr. Aditi Dhere suggested if security can be asked to intervene to which The Principal mentioned that the security staff is for safety of students and not for handling traffic issues.
- Mrs. Aditi Dhere mentioned about Road Rage happening outside school. Dr. Nupur Shah suggested if No Parking Zone can be put up. The Principal mentioned that RTO was asked, however they do not deal with inside roads.
- Dr. Nupur Shah requested if fans can be put up in the atrium. The Principal responded by mentioning that movable coolers will be placed in the atrium.
- **Dr. Gargee mentioned that there has been no increase in fees for the academic year 2024- 25.**

The meeting ended with a vote of thanks to the chair.

Name of the Institution

संस्थेचे नाव Symbiosis International School

PROCEEDING BOOK

१) सभेचा प्रकार General

Kind of Meeting

२) सभेचा क्रमांक 2

Sr. No. of Meeting

३) सभेची तारीख 08/12/2018

Date of Meeting

४) सभेची वेळ 11:00 A.M

Time of Meeting 10:12:30 PM

५) सभेचे स्थळ Symbiosis School

Place of Meeting

Conferance hall

६) सभेत कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यात त्यांची (हुद्यासह) नावे

Name & designations of officials &

respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting Mr. Narendrakumar Dhere

विषय क्र.

Subject
No.

ठराव क्र.

Resolution
No.

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव

Resolutions and subjects placed before meeting for discussion.

1. 1. Extract from the minutes of the Executive Parents Teachers meeting.

Symbiosis International School, Pune Executive Parents Teachers Association meeting held on 08th Dec. 2018 at 11:00 AM at Symbiosis International School Viman Nagar Pune.

2. 2. Increase of the fees:

Fees for the academic year 2018-2019 :-

The Director requested committee to sanction the increase of fees at 5% for Std I to Std XII for the academic year 2018-2019.

2. 3. Resolution :-

It was unanimously resolved that the fees will be increased by 5% for std I to XII for the academic year 2018-2019. ~~Concluded~~

PRINCIPAL

Symbiosis International School
Viman Nagar, Pune - 411 014.

EPTA PROCEEDING

Symbiosis International School

Viman Nagar Pune-14

Minutes of Meeting

Date: 27/11/2017

A meeting between the EPTA members (FOC – Friends on campus) and the Symbiosis International School Authorities was held at the school.

Attendees:

Attendees from the School included: Mr. Madan Mohan (Vice Principal)

Attendees from the EPTA members: Ms. Radika Bhuchar, Ms. Pooja Sakhare, Ms. Renuka Arora, Ms. Kalaivani Balaji, Ms. Sharmilee Agarwal, Ms. Kasturi Mukherjee, Ms. Lalita Sood, Ms. Kasshiish Kariyaa, Ms. Kiran Daswani, Ms. Aarti Shewani, Ms. Nallini Prasad, Mr. Sanjeev Binaykia, Ms. Blossom De Souza, Ms. Rhea Nayudu.

The agenda of the meeting was

1. Announcement of fee hike for the year 2018-19
2. Concerns from school parents.

With respect to the fee hike, the Vice Principal Madan Sir discussed the grade wise actual fee amounts and it's breakup in instalments for the years 2018-2020.

Parents of the EPTA members (FOC – Friends on campus) agreed to the proposed fee hike by 5% for the academic year 2018-19.

List of signature attached.

EPTA MEMBERS LIST.

Symbiosis International School

FOC Members for 2017 - 2018

Attendance for 27th Nov 2017

SN	Name	Grade	Sign
1	Ms Richa Agarwal	EYP 1	Informed , not attending
2	Mr Parikshit Dalmiya	EYP 2	Informed , not attending
3	Ms. Nayesha Karia	EYP 3	
4	Ms Radhika Bhuchar	PYP 1 A	Radhika Bhuchar
5	Ms. Pooja Sakhare	PYP 1 B	Sakhare
6	Ms Renuka Arora	PYP 2 A	R. H. Arora
7	Ms Kalaivani Balaji	PYP 2 B	Kalaivani Balaji
8	Mr Abasaheb Parhad	PYP 3 A	
9	Mr Siddharth Mayur	PYP 3 B	
10	Ms Sharmilee Agarwal	PYP 4 A	Sharmilee
11	Ms Kasturi Mukherjee	PYP 4 B	Mukherjee
12	Ms Prismi Jain	PYP 5 A	informed not attending
13	Ms Lalita Sood	PYP 5 B	L. Sood
14	Ms Tina Agarwal Dua	MSP 1 A	Informed , not attending
15	Ms Kasshiish kariyaa	MSP 2 A	KASHSISH
16	Ms Pooja Kapoor	MSP 2 B	Informed , not attending
17	Ms Mrunalini Nimbalkar	MSP 3 A	Informed , not attending
18	Ms Pooja Arya	MSP 3 B	
19	Ms Kiran Daswani	IGCSE 1 A	Daswani
20	Ms Aarti Shewani	IGCSE 1 B	Shewani
21	Ms. Nallini Prasad	IGCSE 2 A	Nallini
22	Ms Keerti Padade	IGCSE 2 B	
23	Mr Sanjeev Binaykia	IBDP 1 A	Sanjeev
24	Ms. Benedikte Theunissen	IBDP 1 B	
25	Ms Meghana Baphna	IBDP 2 A	
26	Ms. Blossom De Souza	IBDP 2 B	Blossom
27	Ms Rhea Nayudu	IED	Rhea