



AISSMS

SHRI SHIVAJI PREPARATORY MILITARY PRIMARY DAY SCHOOL



KENNEDY ROAD, PUNE - 411001. PH - 02026058940.
Email - sspmpds@aissms.org / Website - www.sspmpds.in

MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE PARENT-TEACHERS ASSOCIATION (P.T.A.) NO. 3/ 2024-2025 HELD ON 16TH JANUARY, 2025

A meeting of the Executive Committee of the Parent-Teachers Association (P.T.A.) of the All India Shri Shivaji Memorial Society's Shri Shivaji Preparatory Military Primary Day School, Kennedy Road, Pune-1 was held at 11.30 am on 16th January, 2025 in the Staff Room of the said School to review and take necessary decisions on the agenda bearing No. Ex.Com/PTA/ Meeting No.3/2024-25/393, dated 9th January, 2025, when the following were present:-

- | | | |
|--|-----|------------------|
| 1. Mrs. S. P. Chareja
(Headmistress) | ... | Chairperson |
| 2. Mrs Ashwini Divase
(Parent, Std I) | --- | Vice Chairperson |
| 3. Mrs. Vaishali Ingale
(Assistant Teacher, Std. IV) | ... | Secretary |
| 4. Mr. Deepak Rokade
(Parent, Std II) | --- | Joint Secretary |
| 5. Mr. Sanjit Kamble
(Assistant Teacher, Std III) | --- | Joint Secretary |
| 6. Mr Dhaval Jitkar
(Representative of School Management)
Member, Managing Committee
All India Shri Shivaji Memorial Society
55-56, Shivajinagar, Pune-411 005 | ... | Member |
| 7. Mrs Leena Jadhav
(Assistant Teacher, Std.I) | ... | Member |
| 8. Mrs. Meghna Pardeshi
(Assistant Teacher, Std.II) | ... | Member |
| 9. Mrs Jyoti Yenpure
(Assistant Teacher, Std III) | ... | Member |
| 10. Mrs. Aruna Bengeri
(Assistant Teacher, Std IV) | ... | Member |
| 11. Mrs. Ruksar Pathan
(Parent, Std I) | ... | Member |

S.P. Chareja
(Mrs. S.P.Chareja)
Chairperson, Executive Committee of
Parent-Teachers Association & Headmistress
All India Shri Shivaji Memorial Society's Shri Shivaji Preparatory Military Primary Day School, Kennedy Road, Pune-1.

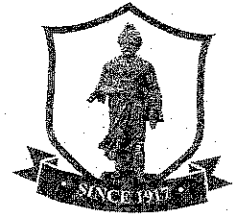


Vaishali Ingale
(Mrs. Vaishali Ingale)
Secretary, Executive Committee of
Parent Teachers Association & Assistant Teacher
All India Shri Shivaji Memorial Society's Shri Shivaji Preparatory Military Primary Day School, Kennedy Road, Pune-1.
Contd. On page No. 2



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12. Mrs Afreen Shaikh
(Parent, Std III)

Member

13. Mrs. Nusrat Shaikh
(Parent, Std IV)

Member

After the formation of the quorum, the Secretary, Mrs. Vaishali Ingale, requested the Chairperson of the Executive Committee to conduct the meeting. Then the meeting was conducted under Mrs S. P. Chareja, the Chairperson.

Since the information was received from Mrs. Pradnya Giri (Parent, Std. I) Member, Mrs. Gauri Rede (Parent, Std. II) Member, and Mr. Rushikesh Innarkar (Parent, Std III) Member, that they would not be able to attend the meeting due to some unavoidable circumstances, their leaves were sanctioned.

The following decisions were taken in the meeting :-

SUBJECT NO.11

To confirm the minutes of the meeting held on 23rd October, 2024.

RESOLUTION NO. 11

The minutes of the Meeting held on 23rd October, 2024 were read and confirmed.

Proposed by : Mrs. Vaishali Ingale
Seconded by : Mrs. Afreen Shaikh

SUBJECT NO. 12

To review the fulfillment of Resolutions passed in the meeting held on 23rd October, 2024.

RESOLUTION NO. 12

The fulfillment of Resolutions passed in the Meeting held on 23rd October, 2024 were read and noted.

Proposed by : Mrs. Vaishali Ingale
Seconded by : Mrs. Nusrat Shaikh.

SUBJECT NO. 13

To know about the Curricular and Extracurricular activities held during the period from 23rd October, 2024 to 15th January, 2025.

RESOLUTION NO. 13

The Committee noted the Curricular and Extracurricular activities held during the period from 23rd October, 2024 to 15th January, 2025 as detailed at Appendix 'A' (Page No. 1) to these minutes.

Proposed by : Mrs. Vaishali Ingale
Seconded by : Mr. Deepak Rokade

(Mrs. S.P. Chareja)

Chairperson, Executive Committee of
Parent-Teachers Association & Headmistress

All India Shri Shivaji Memorial Society's Shri Shivaji Preparatory Military Primary Day School, Kennedy Road, Pune-1.



(Mrs. Vaishali Ingale)

Secretary, Executive Committee of

Parent-Teachers Association & Assistant Teacher

Contd. On page No. 3



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SUBJECT NO. 14

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To know about the recovery of fees from the students for the Academic year 2024-2025.

RESOLUTION No. 14

The Committee was informed about the amount of fees to be recovered from the students for the Academic Year 2024-2025, as detailed at **Appendix 'B' (Page No. 1)** to these minutes.

Proposed by: Mrs. Vaishali Ingale
Seconded by: Mrs. Nusrat Shaikh

SUBJECT NO. 15

To know about the Fee Hike proposal for the Academic Years 2025-2026 and 2026-2027.

RESOLUTION NO. 15

Mrs. S. P. Chareja, Chairperson, informed the Meeting that the Fee hike was implemented for the Academic year 2023-24 as per Resolution No. 11 passed in the Meeting of the Executive Committee of Parent-Teachers Association No.2/2022-2023 held on 14th December, 2022. She further informed the Meeting in detail about the annual expenditure of the School. She told that to meet the increasing expenses, a fee hike has become necessary. She added that the proposed fee hike is 15% as per the Fee Regulation Act, 2011 and since the School is unaided the fee hike, as detailed below, is required to conduct various School Activities and meet the School expenses during the Academic years 2025-26 and 2026-27. After deliberate discussions and careful consideration, the Executive Committee unanimously approved the following Fee Hike for the Academic Years 2025-26 and 2026-27 :-

Sr. No	Particulars	Current Fee	Proposed Fee
		2023-2024 & 2024-2025	2025-2026
1	Admission fee	1000	1100
2	Registration Fee	300	400
3	Caution Money	100	100
4	Tuition Fee	17800	20100
5	Term Fee	1800	2200
6	Building Maintence	1000	1200
7	Computer Fee	1200	1400
8	Cultural & Co-curricular	300	500
9	Administrative Charges	100	200
10	Exam.Fee	200	300
Total		23800	27500

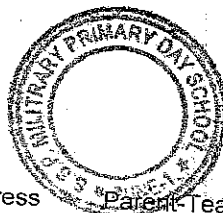
Type of student	Exsting fee	Fee hike	Fee after Hike
New Admission	23800	3700	27500
Regular	22400	3500	25900

Proposed by Mrs. Vaishali Ingale
Seconded by: Mr. Deepak Rokade

(Mrs. S.P. Chareja)

Chairperson, Executive Committee of
Parent-Teachers Association & Headmistress

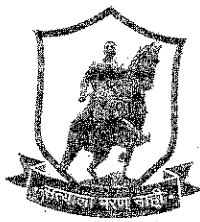
All India Shri Shivaji Memorial Society's Shri Shivaji Preparatory Military Primary Day Schol, Kennedy Road, Pune-1.



(Mrs. Vaishali Ingale)

Secretary, Executive Committee of
Parent-Teachers Association & Assistant Teacher

Contd. On page No. 4



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REVIEW ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR

SUBJECT NO. 16

To know about the e-learning fees proposed from the next Academic Year i.e. 2025-2026.

RESOLUTION NO. 16

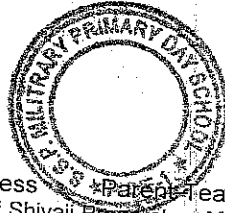
Mrs. S. P. Chareja informed the meeting that the School plans to introduce e-learning in classroom through a Digital Setup, starting from the Academic Year 2025-26. She highlighted that due to the current financial constraints of the School, any further development would require additional funding. In light of this, Mrs. Chareja proposed an additional fee of Rs. 1000/- annually, over and above the regular School fee, to support this initiative. The Members (Presents) agreed to the proposed fee adjustment.

Proposed by: Mrs. Vaishali Ingale
Seconded by: Mrs. Afreen Shaikh

On conclusion of the Subjects on the Agenda and the Subject with the permission of the Chair, the Meeting was concluded with a vote of thanks by Mrs Vaishali Ingale, the Secretary of the Executive Committee of Parent-Teachers Association (P.T.A.).

S.P. Chareja
(Mrs. S.P. Chareja)

Chairperson, Executive Committee of
Parent-Teachers Association & Headmistress
All India Shri Shivaji Memorial Society's Shri Shivaji Preparatory Military Primary Day School, Kennedy Road, Pune-1.



Vaishali Ingale

(Mrs. Vaishali Ingale)

Secretary, Executive Committee of
Parent-Teachers Association & Assistant Teacher
All India Shri Shivaji Memorial Society's Shri Shivaji Preparatory Military Primary Day School, Kennedy Road, Pune-1.

Subject No.15 -
To know about the Fee Hike proposal
for the Academic Years 2025-26 and
2026-27
Resolution No.15
Fee details

Sr. No.	Particulars.	Current Fee	Proposed Fee
1	Admission fee	1000	1,100
2	Registration fee	300	400
3	Caution money	100	100
4	Tuition fee	17800	20,100
5	Term fee	1800	2,200
6	Building maintenance	1000	1,200
7	Computer fee	1200	1,400
8	Cultural and Co-curricular	300	500
9	Administrative charges.	100	200
10	Exam Fee	200	300
	Total →	23800	27,500

	Current fee	Proposed fee
New student	23,800	27,500
Regular student	22,400	25,900


Resolution No.15.

It is hereby noted that a fee hike was

implemented for the Academic Year 2023-24 as per Resolution No.11 dated 19th December 2022, during Executive Committee Meeting No.2.

To meet the increasing expenses, a fee hike has become necessary. According to the proposal the school's budgeted expenditure per student is ₹41,412/- for the academic year 2025-26 and ₹41,931/- for the academic year 2026-27. The proposed fee hike is 15% as per the Fee Regulation Act 2011 amounting to ₹3,700 for new students and ₹3,500 for regular students over the current year fees.
After careful consideration, the Executive Committee members approved the proposed fee hike for the academic years 2025-26 and 2026-27 as per the chart attached alongside.

Sr.No.	Name of the Parent Representative	Designation in the committee.	Signature
1	Mr. Deepak Sharma	Joint Secretary	S.R. D. Bha
2	Mrs. A. Freen Shaikh	Member	A. Freen
3	Mrs. Nusrat Shaikh	Member	N. Shaikh
4	Mrs. Rukhsar Pathan	Member	R. Pathan
5	Mrs. Ashwini Dikase	Vice Chairperson	A. Dikase

15. 
HEAD MISTRESS
AISSMS Shri. Shivaji Preparatory Military
Primary Day School, Pune-1
UDISE NO. 27251501403