

The Orchid School
Bansar, Pune
Attendance Sheet

PTA Executive Meeting Held On Saturday, 19th October 2024 at 11:00 pm.

Sr. #	Name of the Attendee	Level	Signature
1	NAVEENA BASU	MD 7 th	Naveena
2	Rinku Goyal	III	Rinku
3	Reeny George	VI	Reeny
4	Chandrani Dam	V	Chandrani
5	Rupali Jagtap	II	Rupali
6	Sunitha Nambodkar	I	Sunitha
7	Sonal Soundankar	VIII	Sonal
8	Atreyi Saha	V	Atreyi
9	Mt. Shaikh	II	Mt. Shaikh
10	Ragini Angarkar	VI	Ragini
11	Rupali Taran	VI	Rupali
12	SUNID MADHANI	IV	Sunid
13	RAVIKANT GAJBHIYE	III	Ravikant
14	Atreyi Saha	V P	Atreyi
15	Sangeeta Kapoor	Principal	Sangeeta
16	Neelam Narbarya	Teacher (II)	Neelam
17	PARAG TAMBE	XI	Parag
18	Rupali Rathod	IX	Rupali
19	Shilpa Ghadge	X	Shilpa
20	Richa Mehta	XI	Richa
21	VINU LAL	IX	Vinu
22	BHASHKAR C. VAIDYA	II	Bhashkar
23	Niyati Shah	Lead Parent	Niyati
24	Gayatri Khatkekar	I Grade	Gayatri
25	Anagha Phadtare	III	Anagha
26	Namrata Majhail	Director	Namrata

THE ORCHID SCHOOL
Parent Teacher Association- Executive Meeting
2024-2025

Date: 19th October 2024 Time: 11:00 am Venue: Conference Room

Agenda:

- Budget Overview of AY 2024-25
- Expenditure Projections for AY 2025-26
- Fee Proposal for AY 2025-26

Members Present:

School Representatives:

- Ms. Namrata Majhail – Director, Board Representative
- Ms. Sangeeta Kapoor – Chairperson
- Mr. Devang Shah- Vice Chairperson
- Ms. Atreyi Saha – Secretary
- Mr. Mastin Shaikh – Admin Unit Head
- Mr. Bhairavnath Godase – Accounts Head

Parents:

- Class I – Ms. Gayatri Khatkekar
- Class II – Mr. Bhashkar Vaidya
- Class III – Mr. Ravikant Gajbhiye
- Class IV – Dr. Sunid Nadkarni
- Class V – Ms. Ragini Angarkar
- Class VI – Ms. Deepali Tarar
- Class IX – Mr. Vinu Lal
- Class XI – Ms. Richa Mehta

Teachers:

- Class I – Ms. Sunitha Nambodkar
- Class II – Ms. Rupali Jagtap
- Class III – Ms. Anagha Phadtare
- Class V – Ms. Chandrani Dam
- Class VI – Ms. Naveena Basu
- Class VII – Ms. Reeny George
- Class VIII – Ms. Rinku Goyal
- Class IX – Ms. Rupali Rathod
- Class X – Ms. Shilpa Ghadge
- Class XI – Ms. Parag Tamba
- Class XII – Ms. Neelam Narbarya

- Lead Parent – Mr. Dheeraj Agarwal
- Lead Parent – Ms. Sonal Soundankar
- Lead Parent – Ms. Niyati Shah

Minutes of the Meeting:

- Director Ms. Namrata Majhail welcomed all the members present.
- Before commencing the proceedings, the quorum was confirmed to ensure the required number of participants were present.
- The agenda for the meeting was shared with all members-
 - Budget Overview of AY 2024-25
 - Expenditure Projections for AY 2025-26
 - Fee Proposal for AY 2025-26

Overview of the Budget AY 2023-24 and Fee Ratification Proposal for AY 2024-25

- Members were apprised of the Fee Fixation Act and the process to be followed for the same.
- The past six years fee hikes were shared to get a historical perspective.
- Proposed income (receivables minus RTE) of Academic Year 2024-25 was shared with the parents.
- The proposed expenditure based on actuals till September 2024 and projected for October 2024 to March 2025 for AY 2024-25 was presented to the members.
- Parents were apprised of the concept of permissible allowance and how it is calculated and the summary of total expenditure and total income.
- Income based on fees for full capacity including RTE, fees receivable minus RTE and government contribution towards RTE too were shared.
- The proposed expenditure of 2025-26 based on expenditure of 2024-25 was also presented to the members. The context of the deficit was explained to the members.
- Parent Representative suggested that the school should relook at the fee hike as 8 – 10% would not be able to cover the expenses and this would directly impact the teacher's salary thus affecting the quality of teaching learning.
- It was suggested that the school should build a corpus fund so that it can help the school tide over any deficit that gets created.
- The rationale for the additional cost was also shared with the parents.
- Ms. Namrata Majhail announced the upcoming plans of the school involved – Opening of Balvika section, major infra related work to accommodate the new realities and MacBook procurement was shared with the parents.
- The school shared the RTE component and its impact from 2014-15.
- Parents suggested that the school should explore the CSR possibilities with the corporates. Parents mentioned that they will form a group and explore this area and help the school.
- Parent Representatives also suggested to the school that the one-time admission fee be increased to Rs 1,00,000 per student instead of Rs 75,000.
- There was another perspective shared by the parent member that one-time admission fee should not be increased as the brand value of school will be impacted.
- Parent Representative suggested if the school can relook at the sports facilities given to the Primary.

- Principal Sangeeta Kapoor gave them clarification on the Primary school sports program and mentioned that the school will make it visible what happens in the sports program.
- Based on the proposed expenditure for 2025-26, two proposals of fee hike were tabled. Many deliberations happened on the proposals.
- Proposal 1 – 10 % hike; Proposal 2- 12 % hike.
- The PTA members agreed on the rationale for proposing the fee hike of AY 2025-26.
- The PTA members were given time to discuss and arrive with the decision amongst the two proposals of 10% and 12%.
- PTA members were then individually asked to state their choice as the fee hike for AY 2025-26.
- The majority of the PTA members agreed on the fee hike of 12% for AY 2025-26 for classes I to XI.
- It was also announced that for classes XI and XII, as the same fee structure is applicable for 2 years for the students, there would be no hike in fees for the students in Class XII for Academic Year 2025-26.
- The important dates for Class I and XI admissions were also shared with the members.
- Ms. Namrata Majhail thanked all the parents for attending the meeting.