



**BILLABONG HIGH**  
INTERNATIONAL SCHOOL



## **MINUTES OF FORMATION OF ECPTA- CBSE GRADES 1-10 15<sup>th</sup> October 2024**

### **MOM of the meeting conducted:**

#### **Agenda:**

- **Welcome to the EC-PTA members.**
- **Achievements and future plans.**
- **Approval of the proposed Fees.**
- **Any other agenda with the permission of the chairperson.**

#### **Details of the agenda:**

- **Welcome to the EC-PTA members.**
- The Principal welcomed the ECPTA members.
- The meeting started with the Principal addressing the parents in presence of the coordinators and the teachers.
- **Achievements and future plans.**
- An overview report of Term 1 presented by the Principal and the coordinators.
- Scholastic, Co-scholastic, Sports and Performing arts programmes and achievements were informed to the parents.
- Special mention to the outreach programmes, field trips and full school events.
- Details of the upcoming events-
  - PTM- 3 - scheduled for 19th October
  - Performing arts Culmination- 25th October
  - Cambridge orientation details for Grade 4, Grade 8 and Grade 10 was shared- 22nd October to 24th October
- **Approval of the proposed Fees.**
- The new fees structure was proposed to the ECPTA committee. It was unanimously accepted and approved by the quorum.
- Clarity of deliverables for fees structure and break up was given by Mr. Shailesh from the legal department and the Principal.





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- Any other agenda with the permission of the chairperson.
- School Cafeteria food was served to the members.
- Ms. Grade 3 parents representative provided the feedback about increasing academic conceptual understanding and keeping a check on the multitude of events conducted.
  - Increase in opportunities to participate in inter school events and competition.
  - A concern on the movie shown during the Movie week for Grade 3 and 4 was raised.

**Resolution: Ms. Aditi Mukherjee addressed the concerns and resolved it. Extension of providing support sessions for the specific cases for conceptual clarity was informed.**

- Ms. Obu Lakshmi Grade 4 representative informed the management about the difficulty in curriculum, its delivery and the pace of the portion/ syllabus covered.
  - A concern regarding the absence of the chess coach
  - Students do not complete the Home Extensions.
  - Providing opportunities to more children for participation in the races for Annual Sports Day.
  - Discipline issues in Grade 4 were discussed.
- Mr. Dugarwal discussed a few concerns related to Grade 5 and 7.
  - Grade 5 Math -Students are finding it difficult to understand the concepts.
  - Grade 7 Math - Teacher change .Students are happy with the new teacher.
  - Marathi and French need more classes as students need more basic learning.
  - Chess teacher absence raised.
  - The football field gets very hot during the afternoons.
  - Installation of Microsoft applications (latest versions) on the smart screens in the classrooms.
  - Use of foul or abusive language in the class may be looked into.
- Ms. Surbhi Mishra Grade 9 representative appreciated the efforts and contribution of the teachers, staff, Principal and management.
  - Teacher attrition and retention is a concern as mentioned by the parent.
  - Lack of emotional support, psychological counseling and social issues.
  - Clarity on Number of worksheets sent.

- **Resolution: Ms. Aditi Mukherjee addressed the concerns and resolved it.**

**Syllabus** will be reviewed and chalked out before every Milestone depending on the time frame. We are in constant communication with the curriculum team about the same.

**Extra classes** will be arranged for students who need extra help on working Saturdays.

**Sports**-Heats are conducted before the finals on the sports day. It is not possible to have all 800 students competing on the same day. Drills and March past will have 100 % participation.

**Discipline Issues**-The school is looking into this and is working towards the same.

**Home extension Correction**- The teacher corrects the class work and the learner book. Home extension is generally not corrected as it is optional. Ms. Mukherjee informed the parents that if





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the child intends to get his/her home extension corrected they may reach out to the teacher personally.

**Movie Review-** The movie was scrutinized by the leadership team and the teachers. The movie was appropriate for the age group. We will never expose our children to something that is not appropriate.

**Grade 5 -** Math issue has been resolved. The teacher has been changed and an email has been sent to the parents addressing the issues raised.

**Football Ground -** It is watered regularly.

**Installation of Microsoft office-** It was informed that we will check the need of the installation of the MS- Office.

**Use of foul language** will be addressed with sensitizing sessions and counseling.

Counseling sessions and feedback regarding involvement of Counselor will be looked into.

Clarity on revision worksheets was provided to the parent.

The Principal concluded by urging parents and members to collaborate towards the benefit of the children and the community. Announcement regarding Initiation of Grade 11 and AS level was made by Ms. Mukherjee.







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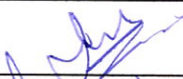
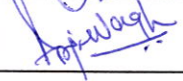


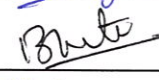
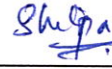

**ECPTA (CBSE) Meeting 15<sup>th</sup> October Attendance Sheet**

Sl.No.	Name of the Member	Designation	Signature
1.	Ms. Aditi Mukherjee	Chairperson	
2.	Mr. Sanjay Dungarwal	Vice Chairperson	
3.	Ms. Adaline Dale	Secretary	
4.	Mr. Vishal Dhope	Joint Secretary	
5.	Mr. Trishul Koli	Member	
6.	Mr. Gurpreet Mokha	Member	
7.	Ms. Anuja Mulay	Member	
8.	Ms. Obulakshmi Gunashekharan	Member	
9.	Ms. Shatakshi Anand	Member	
10.	Mr. Hanumant Shelke	Member	
11.	Ms. Sarika Potnis	Member	
12.	Mr. Bhanudas Doke	Member	
13.	Ms. Surbhi Mishra	Member	
14.	Ms. Anuja Thokade	Member	
15.	Ms. Meghna Agarwal	Teacher Representative	





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16.	Ms. Sharvari Joshi	Teacher Representative	
17.	Supriya Mishra	Teacher Representative	
18.	Ms. Jinita Oswal	Teacher Representative	
19.	Ms. Pooja Wagh	Teacher Representative	
20.	Ms. Vaishali Lajurkar	Teacher Representative	
21.	Ms. Shruti Singh	Teacher Representative	
22.	Ms. Bharti Shukla	Teacher Representative	
23.	Ms. Shilpa Sushandan	Teacher Representative	
24.	Ms. Darshan Vaidya	Teacher Representative	



Thank you.  
Warm regards,  
Team BHIS





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(1)	Standard (2)	(Rs.) (3)	A.Y.2025-26 (Rs.) (4)	(Rs.) (5)	(6)	(7)
1	1	1,87,890.00	2,02,000.00	14,110.00	7.24%	
2	2	1,87,890.00	2,02,000.00	14,110.00	7.24%	
3	3	1,87,890.00	2,02,000.00	14,110.00	7.24%	<i>Ameyam</i>
4	4	1,87,890.00	2,02,000.00	14,110.00	7.24%	<i>h.24</i>
5	5	2,00,490.00	2,15,600.00	15,100.00	7.26%	
6	6	2,00,490.00	2,15,600.00	15,100.00	7.26%	
7	7	2,00,490.00	2,15,600.00	15,100.00	7.26%	
8	8	2,00,490.00	2,15,600.00	15,100.00	7.26%	
9	9	2,12,370.00	2,28,300.00	15,930.00	7.23%	<i>h.23</i>
10	10	2,12,370.00	2,28,300.00	15,930.00	7.23%	<i>h.23</i>

Yours faithfully,

Ms. Adaline Dale


Secretary (EC-PTA)

Billabong High International School, Amanora, Pune





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8.	Ms. Obulakshmi Gunashekharan	Member	
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19.	Ms.Pooja Wagh	Teacher Representative	<i>Pooja Wagh</i>
20.	Ms.Vaishali Lajurkar	Teacher Representative	<i>Vaishali Lajurkar</i>
21.	Ms.Shruti Singh	Teacher Representative	<i>Shruti Singh</i>
22.	Ms.Bharti Shukla	Teacher Representative	<i>Bharti Shukla</i>
23.	Ms.Shilpa Sushandan	Teacher Representative	<i>Shilpa Sushandan</i>
24.	Ms. Darshan Vaidya	Teacher Representative	<i>Darshan Vaidya</i>

