



27  
YEARS OF  
EDUCATION  
EXCELLENCE

# City International School

Wanowrie

## Minutes of the PTA Executive Committee Meeting No.2

### **City International School, Wanowrie**

Meeting held for Primary and Secondary Section for the academic year 202425

Venue : City International School Wanowrie.

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Date : 3<sup>rd</sup> September 2024  
**PUNE**

Time : 8:30 a.m. to 10:30 a.m

**Purpose** SWAMANYATA

Meeting conducted by:—Mrs. Archana Kshirsagar (Chairperson) for Primary Section and Secondary section.

**Date** 09/09/2025

Meeting attended by :

PTA Executive Committee Members Teacher Members

The meeting commenced with a warm welcome to the PTA Executive committee members and discussion of Agenda Points.

### Agenda:

1)

Recap of previous meeting

➤ Achievements of the students

➤ Orientation programs in school

➤ Cocurricular Activities

➤ Club activities

➤ Important dates and events

➤ Remedial classes for the students of all classes

➤ Concept clearance sessions for class IX and X



➤ Safety measures taken in dispersal of the students

## **City International School, Wanowrie**

➤ Half yearly exam /Evaluation 2 Results

➤ Fee statement (2025-2026 and 2026-2027)

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➤ Portion completion for class X & XII and revision

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➤ Picnic / Field Trips

➤ Inter house sports matches, ZP sports schedule

**Date** 09/09/2025

➤ Annual Sports Day

➤ Activities for A.Y 20252026

➤ Any other matter with the permission of the chair

The PPT was shown and the points were elaborated as below.

### **1. Recap of PTA EC-1:**

The PTA meeting commenced with an introduction to the Parent Teacher Association (PTA EC), where the chairperson briefed the members on its key objectives and importance. Topics covered included:

Infrastructure Development: Ongoing and future plans for enhancing the school's facilities were discussed.

Co-Curricular Activities: Highlights of the co-curricular events were shared, showing the school's dedication to all round student development.

Post Summer Break Initiatives: An overview of the activities and changes after the summer vacation was provided, including new guidelines and improvements.

Academic Calendar: The chairperson reviewed the academic calendar, ensuring the PTA members were aware of significant dates and events.

### **2. Achievements of Students:**

The chairperson expressed great pride in the school's outstanding performance in academics and co-curricular activities. Key achievements included:

Board Results: The exceptional performance of grade 10th and 12th students in the board exams was acknowledged, with the school celebrating impressive results.

Notable Performances:

Chess Achievements: Viresh and Shlok Sharnarathi brought glory to the school by winning international, national, and statelevel chess championships, securing cash prizes and trophies.



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Sports Achievements: Students like Samruddhi Wable won gold medals, while Shaurya Jangam, Shreya Kadam, Divij Pawar, Ranvijay, and Tanish bagged silver and bronze medals in various competitions.

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Football team reached the quarterfinals, and the ZP Under-14 Cricket team achieved a victory over Pune Cambridge School by 10 wickets.

Purpose SWAMANYATA

### 3. Orientation Programs:

Date

09/08/2025  
The chairperson discussed the successful implementation of orientation programs for classes I to XII, designed to:

**Foster Academic Growth:** The sessions introduced students and parents to the curriculum and school policies.

**Career Guidance:** For students in classes IX to XII, Career guidance programs were held, offering insights into various career paths. Additionally, career option tests were conducted to help students clarify their goals.

### 4. Co-Curricular Activities in Term-1:

The chairperson highlighted the wide range of co-curricular activities organized in the first term, including:

**Celebrations:** The school celebrated important international and national days, along with religious and national festivals, fostering cultural awareness.

**Competitions:** Various competitions such as elocution, storytelling, skits, street plays, talent hunts, dance, and singing were held for students from grades I to XII, boosting their confidence and showcasing their talents.

**Bagless Saturdays:** On these special days, students engaged in unique, hands on activities and learning experiences, contributing to their holistic development.

**Special Paralympics Awareness:** A session was conducted to raise awareness about the Paralympics in Paris, further enriching the students' understanding of global events.

**Annual Concert:** The chairperson thanked PTA members for their invaluable support during the highly successful Annual Concert held on 20th August 2024.

### 5. Club Activities:

The chairperson detailed the various club activities that were actively conducted in the school:

**Eco Club:** As part of the school's commitment to sustainability, it operates as a No Plastic Zone, encouraging students to take leadership roles in promoting ecofriendly practices.

**Traffic Patrolling:** Workshops for bus drivers, conductors, and students were organized to ensure bus safety. PE teachers also raised awareness about traffic safety among the students.



## 6. Important Dates and Events for 2024-2025:

### **City International School, Wanowrie**

included:

**Picnics and Field Trips:** Fun and educational outings are planned in October.

**Sports Day:** Scheduled sports day event in December were outlined.

**Holidays:** Diwali and Christmas vacations were announced.

**Pre Boards and Final Exams:** Key academic dates were shared to keep the parents informed.

**Date** 09/07/2025

The school's commitment to ensuring every student succeeds was highlighted through its remedial classes:

**Class Specific Remedial Programs:** Remedial classes for students from grades I to XII were conducted during Saturdays, activity periods, and on other days as needed.

**Parent Communication:** During Open Day, parents were informed about these extra sessions, and they were encouraged to reach out to the school for further guidance if their child required additional help.

## 8. Concept Clearance Sessions for Classes IX to XII:

To ensure clarity in core concepts, the chairperson explained that regular sessions were conducted on Saturdays and after school. These sessions aimed to reinforce understanding in subjects like science and mathematics, helping students better prepare for their board exams.

## 9. Student Dispersal Safety Measures:

To ensure smooth and safe student dispersal:

**Floor Duties:** Teachers, maids, and peons were assigned specific duties to manage the dispersal process.

**Student Council:** Members of the student council were also tasked with assisting in the orderly dispersal of students, ensuring they boarded the correct buses based on their assigned numbers.

**Parent Communication:** A circular was sent to parents outlining the procedures for student drop offs and pickups, ensuring transparency and safety.

## 10. Mid Term Exams and Evaluation-2:

The chairperson discussed the upcoming midterm/half yearly exams, emphasizing key points:

**No Retests:** Students who miss exams will not be given retests; however, they are required to solve question papers to gain an understanding of the format and improve their concept clarity.



Exemptions: Exemptions from marks will only be granted in cases of illness or participation in sports activities.

## **City International School, Wanowrie**

### **11. Fee Structure for 2025-2026 and 2026- 2027:**

**Copy to** The chairperson outlined the revised fee structure, explaining that:

**Purpose** Government Guidelines: The fee is revised every two years in accordance with government norms and guidelines. Also it was informed that the revised fee hike will remain for two years i.e., 2025-2026 and 2026-2027.

**Date** The fee chart was displayed to parents for all the grades. The important points for fee revision were discussed by the chairperson Mrs.Kshirsagar. The increase reflects infrastructure upgrades, maintenance, and proposed changes aimed at improving the teaching learning environment.

Unanimous Approval: the PTA members unanimously accepted the revision, signing the fee hike letter.

### **12. Portion Completion and Revision for Class X & XII:**

The PTA was informed that:

Portion Completion: The syllabus for grades X and XII would be completed by the last week of November 2024.

Pre board and Mock Exams: The first preboard and mock practical exams for class XII are scheduled for December, and the second preboard for class X is slated for January.

Study Resources: Reference materials and practice papers for these exams are available in the school library.

### **13. Picnic and Field Trips:**

A tentative schedule for upcoming school picnics and field trips was shared, giving students and parents something exciting to look forward to.

### **14. Inter House Sports Matches:**

The chairperson shared updates on the ongoing interhouse sports matches:

Various Sports: Matches for football, handball, dodgeball, volleyball, tennis, taekwondo, and more are scheduled for September and October.

ZP Sports: Students have already registered for ZP events in football, handball, dodgeball, volleyball, and other sports. Registration has been completed for various age groups and events, including boxing, badminton, gymnastics, athletics, and more.

### **15. Annual Sports Day:**

The chairperson announced that the annual sports day would take place in December. Finalists from the interhouse matches will compete in races and other events, making the day highly competitive and entertaining.



## **City International School: Wanowrie**

Workshops aimed at professional development for both students and teachers were discussed. Topics included:

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Student Workshops: Academic and career counseling, stress management, integrated learning, and meditation workshops were conducted for students.

**Purpose** Teacher Training: PTA capacity-building workshops, focused on co-scholastic areas, life skills, classroom management, and continuous comprehensive evaluation (CCE), were regularly held to keep the teaching staff updated.

**Date** 09/07/2025

### **17. Sports and Art Activities for A.Y. 2025-2026:**

The chairperson explained regarding the implementation of activities from the academic year 2025-2026:

**Compulsory Saturdays:** Activities will be compulsory on Saturdays for students in grades I to IX.

**Activity Options:** Students will choose four activities, in addition to Robotics, making a total of five activities. These will be taught by trained professionals.


**Minimal Charges:** Activity fee will be charged, and PTA members appreciated the proposal and unanimously approved it.

The PTA EC members also suggested and insisted that charges for major events like Picnic, the Annual Concert, and Sports Day should be taken along with the above activity fee. The PTA members unanimously accepted the same from A.Y 2025-2026.

### **18. Suggestions and Feedback:**

Parents suggested incorporating more sports activities and conducting orientation session on disciplined living, cyber safety, and responsible driving, in collaboration with the Cyber Cell, RTO, and police departments. The chairperson agreed to these suggestions.

The meeting concluded with a vote of thanks from the chairperson, expressing appreciation for the collaborative efforts of all PTA members.

  
Archana Kshirsagar  
Chairperson

City International School Wanowrie.

