



CHATE PUBLIC SCHOOL

Executive - Parent Teacher Association 2022-23

MEETING NO:- 3

Date:- 04/02/2023

Venue:-Zoom Meeting

Time:- 11:00 AM

Total No Of Members Present:-

Kind Of Meeting :- General Meeting

MEETING POINTS

1. Welcome to the members of the PTA.

The members were welcomed by the Principal and warm greetings extended for the first General Body meeting of the Parent Teachers Association.

2. Appointment of Teachers for the session 2022-23.

The members were given the details of teachers and posting of teachers on regular basis and on contractual basis after following due procedures as laid down by CPS. It was informed to the members that there are 23 contractual teachers working in the School and the number of regular teachers is---. The members were assured that the newly joined teachers will be trained internally by the senior teachers and Principal to make them aware of CPS procedures and competent in curriculum transaction.

3. Role of parents in improving the performance of children and need to monitor the activities of children.

The role of the parent in shaping the child is very important and challenging. It is necessary that the Parent talks to the child after reaching home from school to know what activities have been carried out in the school. It is also important that the parent monitors the activities of the child after schools hours, so that he/she does not involve in unnecessary issues and spends most of the time on studies.

4. Grievance Redressal mechanism and cooperation of parents in smooth running of school.

The parents were informed about the grievance redressal mechanism developed/ followed by the School. The parent needs to submit the grievance in writing to the Principal and receive an acknowledgement for the same. The parent will receive the reply/action taken report from the Principal within a week's time.

5. Effective use of student diary for communication between teachers & Principal and parents.

The members were briefed about the importance of communication between teachers and parents and the role of student diary in facilitating this communication. It was also informed to the parents that the diary contains lot of information about various activities in the School including admission process, promotion policy, holidays list, calendar of activities etc.

6. Meeting the teachers on the last working day of every month between 12-30pm to 1-30pm and general visiting hours of the school from 10-00am 11-30am.



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The members were informed that the School will conduct class wise parent teacher meetings on a regular basis apart from one General Body meeting in an academic year. Other than the scheduled meetings conducted, the parents may use the last working day of the month to meet the teachers. The visiting hours on the last working day will be between 12-15 pm to 1-30pm.

7. Setting up PTA Executive Committee for effective monitoring of the functioning of the School.

It has been decided by the school to set up PTA Executive Body as per the guidelines of Chate School. The Chairman, will be nominating the members of the PTA Executive Body. The members interested to be nominated to the Executive Body of the Parent Teacher Association may submit their names to the school.

8. Fee concession granted to the parents.

The parents were informed about the fee concession given to the parents in the name of Below Poverty Line. The parents were asked to produce BPL card to get the fee concession and not the BPL certificate. As per the provisions of Chate School and the directions of Govt of India BPL families have been given the facility fee concession. The Principal requested the parents not to misuse the provisions. It was also brought to the notice of the parents that the School is not in a position to take up all the activities that are normally going on in other campus. Appointment of Doctor, Academic Counselor, Yoga teacher, Special Teacher for differently abled children could not be taken up. Infrastructure development has taken a beating due to shortage of funds. It was appealed to the parents to pay the fee by those who afford it.

9. To Decide On the Fee Proposal For A/Y: 2021-22 & 22-23

- The chairperson asked the secretary to circulate the hard copy of the fee proposal received from the Management to all the E.P.T.A members. The chairperson also requested the E.P.T.A members to sign the minutes of the meeting of all the three meetings i.e. 30th June, 2019; 9th September, 2019 & 22nd December, 2019.
- In addition to that we have also referred the figures of A/Y : 2016-17 & 2017 - 18 plus the ledgers for A/Y : 2016-17 & 2017-18. So considering all the above things these figures have been calculated. And explanation for these figures i.e. wherever there is change has been explained in the narration attached in the fee proposal.
- **The chairperson said that we get only up to Rs. 17000/- Rs18000/- amount per child for RTE students. A total fee which is approximately Tuition fees is 21000 + 4000 other fees for STD 1st.**
- The chairperson said that we have already claimed for the reimbursement. The fee decided by the school is different and the amount reimbursed by the government. It is different. As a self financed school our source of income is fees.

सभेस हजर असणाऱ्या सभासदांची नांवे Name of members who were present at the meeting

**CHATE PUBLIC SCHOOL****Executive - Parent Teacher Association 2022-23**

- As per the new infrastructure the other fees have been included in the total fees. The other fees range from 3000Rs for Pre-Primary, 1ST TO 7TH 4000Rs, 8TH STD 5000Rs, & 9th-10th 6500Rs.
- "Other fees include Computer fees, Lab fees, E-library fees, Other Exam fees, Identity card, Diary, SMS services, Class Photo, Sport Fees, Dance Fees."
- "COMPLETE FEE" structure was discussed and finalized in the meeting jointly between EPTA and school committee.

FEES STRUCTURE A/Y: 2021-22 & 22-23**FEE STRUCTURE SUMMARY FOR PRE-PRIMARY & STD 1ST TO X**

CLASS	TERM FEE	OTHER	TOTAL FEE
NURSERY	19,000	3000	22,000
JR.KG	20,000	3000	23,000
SR.KG.	20,000	3000	23,000
1ST	21,000	4000	25,000
2ND	23,000	4000	27,000
3RD	23,000	4000	27,000
4TH	23,000	4000	27,000
5TH	24,000	4000	28,000
6TH	24,000	4000	28,000
7TH	24,000	4000	28,000
8TH	25,000	5000	30,000

9. Any other point with the permission of the Chair.

The parents have brought the following points to the notice of the Principal and requested the Principal to consider.

- The teachers may concentrate on the children sitting on the back benches, so that they will be able to do well in academics.
- Significance and effective use of PTA in smooth running of the School.
- Improving the faculty position by appointing regular teachers.

The Principal assured the parents that steps will be taken to see that the parents, children and public will be given due importance and improvement will be there in academic performance of the students.

10. Vote of thanks.

The Principal proposed vote of thanks and appreciated parents for having come to the meeting.

[Signature]
PRINCIPAL
Chate Public School
Dhankawadi, Pune-43.

क्र. Serial No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शेरा व तारखेस अंमलबजावणी & / or action the resolu
		<p style="text-align: center;">Meeting NO-3</p> <p>1 The third E-PTA held on Saturday 4th February under the guidance of principal Mr. Ranjit Jagtap. Following points were discussed in detail in the meeting.</p> <p>2 It was decided that henceforth the school management will not make any phone call regarding school fees. Therefore it was suggested that the parents themselves should pay the fees instalments in time and co-operate school management.</p> <p>3 When the parents complained about the shortage of water in the washrooms, principal sir assured to look in to it personally and ensure that this complaint won't come</p>	

Name of the Institution

Chate Public School
Dhankawadi, Pune-411043.

PROCEEDING BOOK

संस्थेचे नांव

१) सभेचा प्रकार
Kind of Meeting

EPTA

३) सभेची तारीख
Date of Meeting

06/02/2023

५) सभेचे स्थळ

Dhankawadi

Place of Meeting

२) सभेचा क्रमांक
Sr. No. of Meeting

03

४) सभेची वेळ
Time of Meeting

1:30

DOOR No - 17

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुद्यासह) नावे

Name & designations of officials &

respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting

Mr. Ranjit Jagtap

विषय क्र.

Subject
No.

ठराव क्र.

Resolution
No.

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव

Resolutions and subjects placed before meeting for discussion.

up again

4 It was informed that this year the school is changing the vendor of school uniforms and shoes.

5 Hereafter school will provide questionbank instead of revisionsheet.

6 We have started concept of biography. Every month well known personalities biography will be sent to the children in pdf form. Children are expected to read the pdf. In the last week of month, there will be a multiple choice test on it.

7 We will follow NCERT question paper pattern for annual exam this year onwards.

8 The school has decided to raise (increase) school fees in the next academic year i.e. 2023-24 by 10%.

Name of the Institution
संस्थेचे नांव

Chate Public School
Dhankawadi, Pune-411043.

PROCEEDING BOOK

१) सभेचा प्रकार E-PTA
Kind of Meeting

३) सभेची तारीख - 04/02/2023
Date of Meeting

४) सभेचे स्थळ
Place of Meeting
C.P.S. Room No - 17

२) सभेचा क्रमांक 3
Sr. No. of Meeting

४) सभेची वेळ 11:30 P.M.
Time of Meeting

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुद्यासह) नावे
Name & designations of officials & respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting Mr. Ranjit Jagtap

विषय क्र.
Subject No.

उराव क्र.
Resolution No.

सभेपुढे विचाराकरिता आलेले विषय आणि उराव
Resolutions and subjects placed before meeting for discussion.

Sr. No	Member Name	Designation	Sign
1	Mr. Ranjit Jagtap (Principal)	Chairman	
2	Mrs. Kanchan Jedhe	Vice chairman	
3	Mrs. Dnyanda Berve	Secretary	
4	Mr. Pratatap Mutadak	Jt. Secretary	
5	Mrs. Madhuri Chavan	IA Teacher representative	
6	Mrs. Shrutti Gholap	IB Teacher representative	
7	Mrs. Neeta Prabhale	IIA Teacher representative	
8	Mrs. Sushmita Gele	IIB Teacher representative	
9	Mrs. Dnyanda Berve	IIIA Teacher representative	
10	Mrs. Snehal Kandhare	IIIB Teacher representative	
11	Mrs. Sonali Bhagat	IVA Teacher representative	
12	Mrs. Komal Shelar	V A Teacher representative	
13	Mrs. Manisha Gaikwad	VI A Teacher representative	
14	Mr. Abhay Mehta	Parent representative	
15	Mrs. Sujata Mhaske	Parent representative	
16	Mrs. Charushita Kulkar	Parent representative	
17	Mr. Swagat Thavre	Parent representative	
18	Mr. Pratatap Mutadak	Parent representative	
19	Mr. Vishal Bhise	Parent representative	
20	Mrs. Kanchan Jedhe	Parent representative	
21	Mrs. Gauri Jadhav	Parent representative	
22	Mrs. Kavita Ghogare	Parent representative	